



# SAMPLE CNC OFFENCE DECLARATION

Name of CNC Staff/Volunteer	Date of Birth (yyyy/mm/dd)

I **DECLARE**, since the last Criminal Background Check was submitted by me to [insert SPO Name], or since the last Offence Declaration submitted by me to [insert SPO Name], that:

I have no convictions under the Criminal Code of Canada up to and including the date of this declaration for which a pardon has not been issued or granted under the Criminal Records Act (Canada).

**OR**

I have the following convictions for offences under the Criminal Code of Canada for which a pardon under the Criminal Records Act (Canada) has not been issued or granted.

## LIST OF OFFENCES:

1. a) Date: \_\_\_\_\_  
b) Court Location: \_\_\_\_\_  
c) Conviction: \_\_\_\_\_

2. a) Date: \_\_\_\_\_  
b) Court Location: \_\_\_\_\_  
c) Conviction: \_\_\_\_\_

3. a) Date: \_\_\_\_\_  
b) Court Location: \_\_\_\_\_  
c) Conviction: \_\_\_\_\_

*(Use additional page if necessary)*

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Note:** If you provided a criminal background check to [insert SPO Name] in the past year, you are only required to disclose new convictions for which a pardon has not been issued

