**Sample Fire and Emergency Procedure Drill Log**

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| **Fire Drills** |
| **Date** | **Time of “alarm”** | **Length of time to evacuate** | **Staff and roles taken** | **# of children participating** | **Notes** |
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| **Emergency Procedure Drill** |
| **Date** | **Time of “Drill”** | **Length of time of drill** | **Staff and roles taken** | **# of children participating** | **Notes****(location, concerns etc.)** |
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